



SCOTTISH EXECUTIVE

Health Department

St Andrew's House
Regent Road
Edinburgh EH1 3DG

To:
Chief Executives, NHS Boards

Telephone: 0131-244 2305 / 2858
Fax: 0131-244 2621 / 2837
hamish.wilson@scotland.gsi.gov.uk
mike.palmer@scotland.gsi.gov.uk
<http://www.scotland.gov.uk>

Your ref:
Our ref:

10 August 2004

Dear Colleague

COMMUNITY HOSPITALS

In our [letter of 20 May](#) which summarised a number of actions in relation to community hospitals (CHs) in Scotland, we indicated that we would be discussing possible future contractual arrangements with the BMA in Scotland. The purpose of this letter is to inform you about the position that we have reached in those initial discussions. The content of this letter has been agreed with SGPC.

At the initial meeting with SGPC, which was also attended by representatives from the service and from the Scottish Association of Community Hospitals, we concluded that –

- A national framework for contractual arrangements for GPs working in CHs should be developed. This would need to contain sufficient flexibility to recognise the different circumstances in different areas and CHs across Scotland, but would focus on key principles on the use of CHs, readily identifiable activity measures, and quality and outcomes standards
- The framework would seek to recognise the important contribution of all members of the clinical team, and to reinforce the integration of care across the different health (and social care) sectors
- The draft quality standards already produced by NHSQIS would be an important element in any arrangements
- Work should be undertaken to look at a possible model of GP remuneration which reflected both the essential requirements of delivering day time patient care and minor injury services (both of these relating in some way to the scale of the CH and population served) and reward for attaining specific activity and quality markers (detail to be determined). Any such national model would have to be capable of adaptation and implementation at local level.

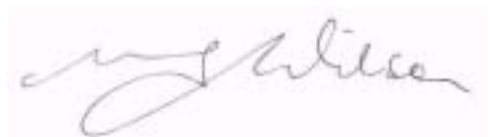
- There should be local flexibility in agreeing the nature of any contractual arrangements – e.g. with individual GPs (either contracted or employed), practices, or groups of practices
- Any arrangements agreed in the short term should accord with the emerging findings of the strategic review of CHs in Scotland, and should be capable of being refined and developed in the future
- It was important to ensure that better information is gathered on the use of CHs (a key element in the strategic review work to date) to inform future developments
- The aim should be to produce an initial national framework by April 2005

Work is now being put in hand to deliver against these aims.

We also discussed the issues which we were aware were arising from the changes to responsibility for out-of-hours services in CHs taking place in most areas, alongside changes in such responsibilities of many GPs for primary medical services. We understand that, where Boards are taking responsibility for out-of-hours GP services, they are also taking a similar responsibility for out-of-hours services in CHs. We would not wish any out-of-hours changes to be implemented in a way which might jeopardise the provision of day time services in CHs by these GPs, unless, of course, the previous contractual arrangements for these GPs clearly laid out the service and financial implications of any such change. This is particularly the case in the light of our aim to have a new framework of contractual arrangements for day time services in place by April 2005.

We would be grateful if you would copy this letter to GPs working in CHs and others in your area with an interest.

Yours sincerely



DR HAMISH WILSON
Head of Primary Care Division
Directorate of Service Policy and Planning



MIKE PALMER
Assistant Director
Directorate of Human Resources

Copy to:

SGPC

Scottish Association of Community Hospitals

Other UK Health Departments

**EMAIL AND POSTAL ADDRESSES FOR LETTER ON COMMUNITY HOSPITALS
SENT OUT ON TUESDAY 10 AUGUST 2004 – FOOTER NUMBER AMI00108**

'alexander.smith@ghb.grampian.scot.nhs.uk';
'celia.bothwell@achb.scot.nhs.uk';
'david.pigott@lanhb.scot.nhs.uk';
'dick.manson@wihb.scot.nhs.uk';
'elaine.watters@lhb.scot.nhs.uk';
'chief.executive@lhb.scot.nhs.uk';
'fiona.mackenzie@fvhb.scot.nhs.uk';
'george.brechin@nhs.net';
'valerie.muir@nhs.net';
'hattonw@aapct.scot.nhs.uk';
'john.burns3@nhs.net';
'john.glennie@borders.scot.nhs.uk';
'iris.bishop@borders.scot.nhs.uk';
'roger.gibbins@hnb.scot.nhs.uk';
'sally.lynam@thb.scot.nhs.uk';
'sandra.laurenson@shb.shetland.scot.nhs.uk';
'steve.conway@orkney-hb.scot.nhs.uk';
'tom.divers@gghb.scot.nhs.uk';
'alucas@scotamb.co.uk';
'andreana.adamson@tsh.scot.nhs.uk';
'bill.templeton@nhs24.scot.nhs.uk';
'david.steel@nhshealthquality.org';
'graham.robertson@hebs.scot.nhs.uk';
'ian.mcadam@gjnh.scot.nhs.uk';
'malcolm.wright@nes.scot.nhs.uk';
'stuart.bain@hq.csa.scot.nhs.uk';
'Graham A Cook (sa.ch@virgin.net)';
'Carrie Young (cyoung@bma.org.uk)'

Copy Recipients:

'Derek.Fishwick@wales.gsi.gov.uk';
'Jim.Livingstone@dhsspsni.gsi.gov.uk';
'Ivan.McMaster@dhsspsni.gsi.gov.uk';
'mike.evershed@doh.gsi.gov.uk';

Overton G (Gillian)
Wilson H (Hamish)
Palmer M (Mike)

Mr Neil Campbell
Chief Executive
NHS Argyll & Clyde
Ross House
Hawkhead Road
PAISLEY
PA2 7BN

Mrs Wai-Yin Hatton
Chief Executive
NHS Ayrshire & Arran
Boswell House
10 Arthur Street
AYR
KA7 1QJ

Mr John Glennie
Chief Executive
NHS Borders
Newstead
MELROSE
Roxburghshire
TD6 9DB

John Burns
Chief Executive
NHS Dumfries & Galloway
Mid North
Crichton Hall
Bankend Road
DUMFRIES
DG1 4TG

Mr George Brechin
Chief Executive
NHS Fife
Hayfield House
Hayfield Road
KIRKCALDY
Fife
KY2 5AH

Fiona Mackenzie
Chief Executive
NHS Forth Valley
33 Spittal Street
STIRLING
FK8 1DX

Mr Alex Smith
Interim Chief Executive
NHS Grampian
Summerfield House
2 Eday Road
ABERDEEN
AB15 6RE

Mr Tom Divers, OBE
Chief Executive
NHS Greater Glasgow
Dalian House
PO Box 15329
350 St Vincent Street
GLASGOW
G3 8YZ

Dr Roger Gibbins
Chief Executive
NHS Highland
Assynt House
Beechwood Park
INVERNESS
IV2 3HG

Mr David Pigott
Chief Executive
NHS Lanarkshire
14 Beckford Street
HAMILTON
Lanarkshire
ML3 0TA

Professor James Barbour, OBE
Chief Executive
NHS Lothian
148 Pleasance
EDINBURGH
EH8 9RS

Steve Conway
Chief Executive
NHS Orkney
Garden House
New Scapa Road
KIRKWALL
Orkney
KW15 1BQ

Sandra Laurenson
Chief Executive
NHS Shetland
Brevik House
LERWICK
Shetland
ZE1 0TG

Professor Tony Wells
Chief Executive
NHS Tayside
King's Cross Hospital
Cleington Road
DUNDEE
DD2 1TP

Dick Manson
Chief Executive
NHS Western Isles
37 South Beach Street
STORNOWAY
Isle of Lewis
HS1 2BB

Mr Bill Templeton
Acting Chief Executive
NHS 24
Delta House
50 West Nile Street
GLASGOW
G1 2NP

Malcolm R Wright
Chief Executive
NHS Education for Scotland
22 Queen Street
EDINBURGH
EH2 1JX

Mr Graham Robertson
Chief Executive
NHS Health Scotland
Woodburn House
Canaan Lane
EDINBURGH
EH10 4SG

Mr Stuart Bain
Chief Executive
NHS National Services Scotland
Gyle Square
1 South Gyle Crescent
EDINBURGH
EH12 9EB

Dr David Steel
Chief Executive
NHS Quality Improvement Scotland
Elliott House
8-10 Hillside Crescent
EDINBURGH
EH7 5EA

Mr Adrian Lucas
Chief Executive
Scottish Ambulance Service
National Headquarters
Tipperlinn Road
EDINBURGH
EH10 5UU

Mr Ian McAdam
Chief Executive
The Golden Jubilee National Hospital
Beardmore Street
Clydebank
Glasgow
G81 4HX

Mrs Andreeana Adamson
Chief Executive
The State Hospitals Board for Scotland
Carstairs Junction
SOUTH LANARKSHIRE
Lanarkshire
ML11 8RP

Carrie Young
Scottish General Practitioners Committee
14 Queen Street
EDINBURGH
EH2 1LL

Dr Graham Cook
Chair
Scottish Association of Community Hospitals
Fairview
Nenthorn
KELSO
TD5 7RY

Letters sent out by Royal Mail only*

David Love*
Chair
SGPC
14 Queen Street
EDINBURGH
EH2 1LL

Professor Andrew Calder*
Chair
Academy of Medical Royal Colleges
And Faculties
Royal College of General Practitioners
25 Queen Street
EDINBURGH
EH2 1JX

James Kennedy*
Director
Royal College of Nursing
42 South Oswald Road
EDINBURGH
EH9 2HH

Dr Andrew Lamb*
Director BDA Scotland
Forsyth House
The Castle Business Park
STIRLING
FK9 4TU

Frank Owens*
Scottish Pharmaceutical General Council
42 Queen Street
EDINBURGH
EH2 3NH

EMAILED ONLY

WALES:

Derek.Fishwick@wales.gsi.gov.uk

NORTHERN IRELAND:

Jim.Livingstone@dhsspsni.gsi.gov.uk

Ivan.McMaster@dhsspsni.gsi.gov.uk

DEPT OF HEALTH:

Mike.Evershed@doh.gsi.gov.uk