



SCOTTISH EXECUTIVE

Health Department



Weekly Bulletin

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The Health Department Weekly Bulletin is a digest of publications issued by the Department during the previous week. It is sent to Chief Executives of NHS Boards and NHS Trusts. It is their responsibility to cascade the Bulletin to appropriate staff within their organisations. The Bulletin is also copied to the Scottish Partnership Forum, Local Authority Chief Executives, Directors of Housing, Social Work and Finance as well as to health related agencies and voluntary organisations for information.

The Bulletin can be found on the website www.show.scot.nhs.uk. Organisations which do not have access to NHSNet or SHOW should contact the named SEHD Contact if they wish copies of any publication mentioned in this Bulletin.

If you have any problems or would like to comment on this approach please let us know. You may write to the Editor, HD Weekly Bulletin, Corporate Development, Scottish Executive Health Department, Room 1E 16, St Andrew's House, Regent Road, Edinburgh EH1 3DG. Telephone on 0131 244 2836 or fax on 0131 244 3477. E Mail to katherine.christie@scotland.gsi.gov.uk

Item Number	Date of Issue	Subject	Policy	Detail/Action
1	25 Mar 04	<p>The National Health Service (Tribunal) (Scotland) Amendment Regulations 2004</p> <p>Primary Care</p> <p>This circular advises NHS Boards, Primary Care Trusts and the CSA of the amendment of the Regulations which set out the procedures for inquiries by the NHS Tribunal.</p> <p>click here to view</p>		<p>HDL/Other Code: PCA(M)(2004)12</p> <p>Category: Action and Information</p> <p>For Action: Chief Executives of Primary Care Trusts; Chief Executives of NHS Boards; General Medical Practitioners.</p> <p>For Information: Director of Practitioner Services Division, Common Services Agency.</p> <p>Response Required: No</p> <p>SEHD Contact: John W Davidson 0131 244 2331</p> <p>Email: john.w.davidson@scotland.gsi.gov.uk</p>

2	24 Mar 04	<p>Administration of Medicines by Paramedics: Amendment to the Prescription Only Medicines (Human Use) Order 1997</p> <p>Medicines and Healthcare products Regulatory Agency (MHRA) consultation on proposals to extend the range of prescription only medicines which paramedics can administer on their own initiative without the directions of a doctor or other appropriate prescribing practitioner. The MHRA would welcome comments from NHSScotland. The consultation period runs from 24 March 2004 until 16 June 2004. The consultation can be accessed here. Please respond direct to MHRA.</p> <p>click here to view</p>		<p>HDL/Other Code: MLX 302</p> <p>Category: Consultation</p> <p>For Action: Chief Executives, NHS Boards and Trusts.</p> <p>Response Required: Yes Response Deadline: 16 June 2004</p> <p>SEHD Contact: Norma Darroch 0131 244 2516</p> <p>Email: norma.darroch@scotland.gsi.gov.uk</p>
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3	23 Mar 04	<p>Inducement Practitioners and the New General Medical Services (GMS) Contract</p> <p>Human Resources</p> <p>This circular describes the contractual options which will be available for Inducement Practitioners upon the introduction of the new GMS Contract on 1 April 2004</p> <p>click here to view</p>		<p>HDL/Other Code: PCA(M)(2004)9</p> <p>Category: Action and Information</p> <p>For Action: Chief Executives of Primary Care Trusts; Chief Executives of NHS Boards; Inducement Practitioners</p> <p>For Information: Chief Executives of NHS Trusts; Director of Practitioner Services Division, Common Services Agency.</p> <p>Response Required: No</p> <p>SEHD Contact: Drena Graham 0131 244 2684</p> <p>Email: drena.graham@scotland.gsi.gov.uk</p>
4	23 Mar 04	<p>Report to Scottish Executive Health Department on the Implementation of the Clinical Standards for Food, Fluid and Nutritional Care in Hospitals</p> <p>Nutrition</p> <p>This document is a report commissioned by the Health Department from an inter-disciplinary group of NHS staff and representatives of patients' groups.</p> <p>click here to view</p>		<p>Category: Information</p> <p>For Information: NHS Board Chief Executives.</p> <p>Response Required: No</p> <p>SEHD Contact: Bill Sim 0131 244 2841</p> <p>Email: bill.sim@scotland.gsi.gov.uk</p>

5	22 Mar 04	<p>Standard General Medical Services Contract: List of Drugs Subject to Prescribing Controls</p> <p>Human Resources</p> <p>This circular introduces the Directions as to the drugs, medicines and other substances which are subject to prescribing controls from 1 April 2004.</p> <p>click here to view</p>		<p>HDL/Other Code: PCA(M)(2004)11</p> <p>Category: Action and information</p> <p>For Action: Chief Executives of Primary Care Trusts; Chief Executives of NHS Boards; General Medical Practitioners.</p> <p>For Information: Chief Executives of NHS Trusts; Director of Practitioner Services Division, Common Services Agency.</p> <p>Response Required: No</p> <p>SEHD Contact: John Davidson 0131 244 331</p> <p>Email: john.w.davidson@scotland.gsi.gov.uk</p>
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6	22 Mar 04	<p>Monitoring and Addressing Waiting Times for Drug Treatment and Care Services</p> <p>Substance Misuse</p> <p>Letter outlines specific action for those delivering drug treatment and care services to improve local data collection and monitoring arrangements for drug treatment waiting times, within a national information framework.</p> <p>click here to view</p>		<p>HDL/Other Code: HDL(2004)13</p> <p>Category: Action</p> <p>For Action: Drug and Alcohol Action Team Chairs; Co-ordinators and Development Officers - (copies supplied for issue to Managers of Voluntary Sector Drug Agencies); Chief Executives, NHS Trusts; Chief Executives, Local Authorities; Directors of Social Work.</p> <p>For Information: National Officer, Drug Action Team Association; National Alcohol Liaison Officer; Scottish Advisory Committee on Drug Misuse; Scottish Drugs Forum; Scotland Against Drugs.</p> <p>Response Required: No</p> <p>SEHD Contact: Colin Cook 0131 244 2448</p> <p>Email: colin.cook@scotland.gsi.gov.uk</p>
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7	19 Mar 04	<p data-bbox="504 172 976 204">Developing Corporate NHSScotland</p> <p data-bbox="504 245 1016 277">Corporate Governance of NHSScotland</p> <p data-bbox="504 319 1178 536">A paper by Trevor Jones, Chief Executive of NHSScotland and Head of the Scottish Executive Health Department, setting out important changes to the arrangements for corporate governance of NHSScotland. The new arrangements are operational with immediate effect.</p> <p data-bbox="504 577 734 609">click here to view</p>		<p data-bbox="1518 172 1823 204">Category: Information</p> <p data-bbox="1518 245 2051 536">For Information: NHS Board and Trust Chief Executives; NHS Board and Trust Directors of HR, Finance, and Public Health; Nursing and Medical Directors; Chairs of Area Medical Committees and Area Clinical Forums; Members of the Scottish Partnership Forum and the HR Forum.</p> <p data-bbox="1518 577 1845 609">Response Required: No</p> <p data-bbox="1518 651 1939 721">SEHD Contact: Trevor Lodge 0131 244 1830</p> <p data-bbox="1518 762 2056 794">Email: trevor.lodge@scotland.gsi.gov.uk</p>
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8	18 Mar 04	<p>Hospital Eye Services</p> <p>Primary Care</p> <p>This letter advises NHS Boards and NHS Acute Trusts of increases in the NHS optical voucher values and allowances for repairs and replacements with effect from 1 April 2004. It also advises of the introduction of Pension Credit, which came into effect on 6 October 2003, and changes to tax credits, which take effect from 6 April 2004.</p> <p>click here to view</p>		<p>HDL/Other Code: HDL(2004)12</p> <p>Category: Action and Information</p> <p>For Action: Chief Executives, NHS Boards and NHS Trusts; Director, Practitioner Services.</p> <p>For Information: Chief Executive, Common Services Agency.</p> <p>Response Required: No</p> <p>SEHD Contact: Lynne Morrison 0131 244 2466</p> <p>Email: Lynne.A.Morrison@scotland.gsi.gov.uk</p>
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9	18 Mar 04	<p>New General Medical Services (GMS) Contract: Associate GPs</p> <p>Human Resources</p> <p>This circular describes the contractual options which will be available for the existing complement of Associate GPs upon introduction of the new GMS contract on 1 April 2004.</p> <p>click here to view</p>		<p>HDL/Other Code: PCA(M)(2004)8</p> <p>Category: Action and Information</p> <p>For Action: Chief Executives of Primary Care Trusts; Chief Executives of NHS Boards; General Medical Practitioners.</p> <p>For Information: Chief Executives of NHS Trusts; Director of Practitioner Services Division, Common Services Agency.</p> <p>Response Required: No</p> <p>SEHD Contact: Drena Graham 0131 244 2684</p> <p>Email: drena.graham@scotland.gsi.gov.uk</p>
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10	18 Mar 04	<p>Tonsillectomy Audit, Surgical Techniques and Bleeding</p> <p>Surgery</p> <p>Interim guidance on the use of diathermy and coblation in adenotonsillar surgery.</p> <p>click here to view</p>		<p>HDL/Other Code: SEHD/CMO/2004(4)</p> <p>Category: Information</p> <p>For Action: Medical Directors, NHS Boards; Chief Executives, NHS Boards and Trusts.</p> <p>Response Required: No</p> <p>SEHD Contact: Dr Sandra Campbell 0131 244 2379</p> <p>Email: Alexandra.campbell@scotland.gsi.gov.uk</p>
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11	17 Mar 04	<p>Change in Names of Certain Medicinal Substances</p> <p>To advise of a programme of action, in the interests of patient safety, to achieve consistency in the naming of medicinal substances.</p> <p>click here to view</p>		<p>HDL/Other Code: SEHD/CMO(2004)3</p> <p>Category: Action</p> <p>For Action: Directors of Public Health; Medical Directors of NHS Boards and Trusts; Scottish Specialists in Pharmaceutical Public Health; Chief Pharmacists, NHS Boards and Trusts; Directors of Nursing, NHS Boards and Trusts; Consultants in Dental Public Health; Clinical Dental Directors, NHS Boards and Trusts; General Practitioners; General Dental Practitioners; all Pharmacists.</p> <p>Response Required: No</p> <p>SEHD Contact: Norma Darroch 0131 244 2516</p> <p>Email: norma.darroch@scotland.gsi.gov.uk</p>
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12	16 Mar 04	Administrative and Clerical Staffs Whitley Council Pay 2004/05 Changes to National Salary Scales for 2004/05. click here to view		HDL/Other Code: PCS(AC)2004/1 Category: Action For Action: Chief Executives, NHS Boards and Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts. For Information: Members, Scottish Partnership Forum; Members HR Forum. Response Required: No SEHD Contact: Miss Judith Ballantine 0131-244 3778 Email: Judith.Ballantine@scotland.gsi.gov.uk
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13	15 Mar 04	<p>Allied Health Professions and Related Grades of Staff Pay for 2004/05</p> <p>Pay for 2004/05</p> <p>Increases to pay scales and allowances 2004/05.</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(PAM)(PTA)2004/1</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Miss Judith Ballantine 0131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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14	15 Mar 04	<p>Clinical Scientists and Hospital Optometrists</p> <p>Pay for 2004/05</p> <p>Increases to National Salary Scales for 2004/5</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(SP)2004/1</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executive, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum</p> <p>Response Required: No</p> <p>SEHD Contact: Miss Judith Ballantine 0131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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15	15 Mar 04	<p>Whole Time Healthcare Chaplains and Assistants</p> <p>Pay for 2004/05</p> <p>Increases to National Salary Scales for 2004/2005.</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(SP)2004/2</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Miss Judith Ballantine 0131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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16	15 Mar 04	<p>Healthcare Pharmacists Pay 2004/05</p> <p>Pay for 2004/05</p> <p>Increases to National Salary Scales for 2004/05</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(PH)2004/1</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Miss Judith. Ballantine 0131-244 3778</p> <p>Email: Judith.Ballantine@scotland.gsi.gov.uk</p>
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17	15 Mar 04	<p>Health Service Maintenance Staff Pay</p> <p>Pay</p> <p>Increases to national salary scales 2004-05.</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(MC)2004/1</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Ms Judith Ballantine 031-244 2473</p> <p>Email: judith.ballantine@scotland.gsi.gov.uk</p>
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18	15 Mar 04	<p>Nurses and Midwives Pay for 2004/05</p> <p>Pay for 2004/05</p> <p>Increases to pay scales and allowances 2004/05.</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(NM)2004/1</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Miss Judith Ballantine 0131-244 3778</p> <p>Email: Judith.Ballantine@scotland.gsi.gov.uk</p>
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19	15 Mar 04	<p>Professional and Technical Staffs B (PTB) Whitley Council</p> <p>Pay 2004/05</p> <p>Increases to national salary scales 2004/05</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(PTB)2004/1</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Judith.Ballantine 0131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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20	15 Mar 04	<p>Clinical Psychologists</p> <p>Pay 2004/05</p> <p>Increases to National Salary Scales for 2004/05</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(SP)2004/3</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Miss Judith Ballantine 0131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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21	15 Mar 04	<p>Speech and Language Therapists Pay for 2004-05 Pay 2004/05</p> <p>Increases to National Salary Scales for 2004/05</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(SP)2004/4</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Judith Ballantine o131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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22	15 Mar 04	<p>Ancillary Staffs Pay for 2004/05</p> <p>Pay for 2004/05</p> <p>Increases to National Pay Rates for 2004/05</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(ASC)2004/1</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Miss Judith Ballantine 0131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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23	15 Mar 04	<p>Sonographers Pay for 2004-05</p> <p>Pay for 2004-05</p> <p>Increases in pay scales for Sonographers for 2004-05</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(PAM)(PTA)2004/2</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, Special Health Boards; Chief Executive, Common Services Agency; Chief Executive, State Hospital; Chief Executives, NHS Trusts.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Miss Judith Ballantine 0131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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24	15 Mar 04	<p>Ambulance Officers and Control Assistants</p> <p>Pay for 2004/05</p> <p>National pay rates with effect 1.4.04</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(AMC)2004/1</p> <p>Category: Action</p> <p>For Action: Chief Executive, Scottish Ambulance Service Special Health Board.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Miss J Ballantine 0131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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25	15 Mar 04	<p>Ambulance Staff</p> <p>Pay for 2004/05</p> <p>Increases to National Salary Scales for 2004/2005</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(AMB)2004/1</p> <p>Category: Action</p> <p>For Action: Chief Executive, Scottish Ambulance Service Special Health Board.</p> <p>For Information: Members, Scottish Partnership Forum; Members, HR Forum.</p> <p>Response Required: No</p> <p>SEHD Contact: Judith Ballantine 0131-244 3778</p> <p>Email: Judith.ballantine@scotland.gsi.gov.uk</p>
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26	15 Mar 04	<p>Updated Information on Changes to the Domiciliary Oxygen Therapy Services (DOTS) and Portable Oxygen</p> <p>Domiciliary Oxygen HDL</p> <p>HDL gives details of changes to the domiciliary oxygen therapy services, notably around portable oxygen which will be available on GP prescription from 1 April 2004</p> <p>click here to view</p>		<p>HDL/Other Code: HDL (2004) 11</p> <p>Category: Information</p> <p>For Action: Chief Executives, NHS Boards; Chief Executives, NHS Trusts; Chief Executive, Common Services Agency.</p> <p>For Information: While the hard copy of the HDL issued on 16 March was correct, the version placed on SHOW on 19 March was incorrect. This has now been amended, and the version on SHOW has been updated. Please advise all people who accessed the HDL on SHOW, prior to Wednesday 24 March, to download the document again to ensure they have the correct version. Those people who have the hard copy, or who downloaded the document from SHOW on or after 24 March need take no action.</p> <p>Response Required: No</p> <p>SEHD Contact: Alayna Imlah 0131 244 2524</p> <p>Email: alayna.imlah@scotland.gsi.gov.uk</p>
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