



SCOTTISH EXECUTIVE

Health Department



Weekly Bulletin

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The Health Department Weekly Bulletin is a digest of publications issued by the Department during the previous week. It is sent to Chief Executives of NHS Boards and NHS Trusts. It is their responsibility to cascade the Bulletin to appropriate staff within their organisations. The Bulletin is also copied to the Scottish Partnership Forum, Local Authority Chief Executives, Directors of Housing, Social Work and Finance as well as to health related agencies and voluntary organisations for information.

The Bulletin can be found on the website www.show.scot.nhs.uk. Organisations which do not have access to NHSNet or SHOW should contact the named SEHD Contact if they wish copies of any publication mentioned in this Bulletin

If you have any problems or would like to comment on this approach please let us know. You may write to the Editor, HD Weekly Bulletin, Corporate Development, Scottish Executive Health Department, Room 1E 05, St Andrew's House, Regent Road, Edinburgh EH1 3DG. Telephone on 0131 244 2836 or fax on 0131 244 4015. E Mail to janice.macphail@scotland.gsi.gov.uk

Item Number	Date of Issue	Subject	Policy	Detail/Action
1	10 Oct 02	General Medical Services Cost Rent Scheme: Prescribed Percentage click here to view		<p>HDL/Other Code: PCA(M)(2002)17</p> <p>Category: Action</p> <p>For Action: Chief Executives, Primary Care NHS Trusts and Island NHS Boards</p> <p>For Information: Chief Executives, NHS Boards.</p> <p>Responses Required? No</p> <p>SEHD Contact: Paul Thomson 0131 244 2274</p> <p>Email: paul.thomson@scotland.gsi.gov.uk</p>

2	11 Oct 02	<p>Review Arrangements for Out of Hours Services to Improve Public Access</p> <p>Minute of a meeting that took place to consider current and future arrangements for the provision of out of hours services from a viewpoint of the needs and expectations of the Scottish population.</p> <p>click here to view</p>		<p>Category: Information</p> <p>For Action: N/A</p> <p>For Information: Medical Directors, NHS Trusts: Chief Executives, NHS Boards: SSIPPH: NHS Trust Chief Pharmacists & LHCCs</p> <p>Responses Required? No</p> <p>SEHD Contact: Hugh Purves 0131 244 2861</p> <p>Email: hugh.purves@scotland.gsi.gov.uk</p>
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3	25 Oct 02	<p>Annual Appraisal for Non-Consultant Career Grade (NCCG) Doctors</p> <p>NCCG's</p> <p>The circular notifies employers of the introduction of compulsory appraisal for all non-consultant career grade doctors in the Secondary and Community sectors.</p> <p>click here to view</p>		<p>HDL/Other Code: PCS(DD)2002/7</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Trusts, Boards, Special Health Boards</p> <p>For Information: Chief Executive NES</p> <p>Responses Required? No</p> <p>SEHD Contact: Kerry Chalmers 0131 244 3436</p> <p>Email: kerry.chalmers@scotland.gsi.gov.uk</p>
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4	28 Oct 02	<p data-bbox="504 191 896 223">Spiritual Care in NHSScotland</p> <p data-bbox="504 303 1187 446">The document provides guidance to NHSScotland on responding to the spiritual needs of staff, patients, carers and relatives. Part of the Patient Focus and Public Involvement framework.</p> <p data-bbox="504 486 728 518">click here to view</p>		<p data-bbox="1523 191 1971 223">HDL/Other Code: HDL(2002)76</p> <p data-bbox="1523 263 1758 295">Category: Action</p> <p data-bbox="1523 343 1982 446">For Action: Chief Executives, NHS Boards and Trusts</p> <p data-bbox="1523 486 1758 558">For Information: NHS Chaplains</p> <p data-bbox="1523 598 1948 670">Responses Required? Yes Response Deadline: 30/05/2003</p> <p data-bbox="1523 710 1948 782">SEHD Contact: Laura Ross 0131 244 2378</p> <p data-bbox="1523 821 2027 853">Email: laura.ross@scotland.gsi.gov.uk</p>
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5	28 Oct 02	<p>Annual Appraisal for Clinical Academic Consultants: The Follett Review</p> <p>Letter advising of a change in the appraisal arrangements for clinical academic consultants.</p> <p>click here to view</p>		<p>Category: Information</p> <p>For Action: Chief Executives and HR Directors of Boards, Trusts, Special Health Boards: Heads of Universities and Colleges in Scotland</p> <p>For Information: Postgraduate Deans</p> <p>Responses Required? No</p> <p>SEHD Contact: Kerry Chalmers 0131 244 3436</p> <p>Email: kerry.chalmers@scotland.gsi.gov.uk</p>
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6	30 Oct 02	<p>Yellow Card Scheme - New Developments: Nurse Reporting and Electronic Yellow Card</p> <p>Extension of Yellow Card Scheme to Nurses, Midwives and Health Visitors from 31st October 2002.</p> <p>click here to view</p>		<p>HDL/Other Code: N/A</p> <p>Category: For Information</p> <p>For Action: Nursing Directors and Medical Directors of NHS Trusts</p> <p>For Information: All nurses</p> <p>Responses Required? No</p> <p>SEHD Contact: Norma Darroch 0131 244 2516</p> <p>Email: Norma.Darroch@scotland.gsi.gov.uk</p>
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7	31 Oct 02	<p>Environmental Management Policy for NHSScotland</p> <p>NHSScotland Property Matters</p> <p>This letter provides colleagues with an updated statement of the Scottish Executive Health Department's Environmental Management Policy for NHSScotland.</p> <p>click here to view</p>		<p>HDL/Other Code: HDL(2002)77</p> <p>Category: Action</p> <p>For Action: Chief Executives, NHS Trusts, Boards, Common Services Agency, State Hospitals Board for Scotland, Scottish Ambulance Service Board, Clinical Standards Board for Scotland, Health Education Board for Scotland, NHS Education for Scotland, Health Technology Board for Scotland, NHS 24, National Waiting Times Centre: Director, Mental Welfare Commission: Estates Managers, NHS Trusts</p> <p>For Information: Chairman, NHSScotland Property and Environment Forum: Chief Executive, NHSScotland Property and Environment Forum Executive: Scottish Partnership Forum</p> <p>Responses Required? No</p> <p>SEHD Contact: Ian Grieve 0131 244 2777</p> <p>Email: ian.grieve@scotland.gsi.gov.uk</p>
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8	1 Nov 02	<p>Performance Assessment Framework 2002/03</p> <p>Performance Assessment Framework (PAF) which the Department proposes to use as the basis for reviewing NHS Boards' performance for 2002/03.</p> <p>click here to view</p>		<p>HDL/Other Code: HDL(2002)78</p> <p>Category: Action & Information</p> <p>For Action: Chief Executives NHS Boards & Trusts</p> <p>For Information: Chief Executives, Special Health Boards, Scottish Ambulance Service, COSLA, Local Health Councils</p> <p>Responses Required? No</p> <p>SEHD Contact: Andy Smith 0131-244 6918</p> <p>Email: andrew.smith2@scotland.gsi.gov.uk</p>
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