



## SCOTTISH EXECUTIVE

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Health Department  
Directorate of Service Policy and Planning

Mental Health Division  
St Andrew's House  
Regent Road  
Edinburgh EH1 3DG

Chief Executives, NHS Boards  
Chief Executive, State Hospitals Board for Scotland

Telephone: 0131-244 2426

Fax: 0131-244 2970

[Phil.Harley@scotland.gsi.gov.uk](mailto:Phil.Harley@scotland.gsi.gov.uk)

<http://www.scotland.gov.uk>

Copy: JLIP Co-ordinators

27 June 2005

Dear Colleagues

### **MENTAL HEALTH SERVICES ACCOMMODATION AND RISK MANAGEMENT SURVEY 2004/05**

I refer to my letter of 20<sup>th</sup> October 2004 attaching a proforma for completion and return for each ward/facility in your Trust which is used for mental health purposes.

The survey has its origins within the *Our National Health* initiatives and investment aimed at ongoing improvements in NHS mental health accommodation standards. These issues remain important and are quite properly referred by the Mental Welfare Commission for Scotland and others as indicators of quality, care and attention in this service area.

The findings and presentation are relatively detailed but in summary they show 76% of the accommodation receiving a *fair* or better assessment from the three headline accommodation standard benchmarks that were explored (*décor, floor covering* and *furnishings*). More detailed analysis shows that 19% of the accommodation was assessed as *poor* in one or two categories and 5% as *poor* in all three.

I would like to take this opportunity to thank you for completing these survey returns and hope that the attached data is useful to you.

Yours sincerely

PHIL HARLEY

**MENTAL HEALTH SERVICES ACCOMMODATION AND RISK MANAGEMENT SURVEY – 2004-05  
( All Scotland)**

NB Some percentages do not total 100. This is due to rounding.

<b>Trust</b>	All Scotland		
<b>Name of Hospital</b>	All Scotland		
<b>Total Number of Wards</b>	345		
<b>State of decoration of building</b>	<i>Comments</i>		
<b>Décor</b>	<b>Very Good: 32% Fair: 54% Poor: 14%</b>		
<b>Floor Coverings</b>	<b>Very Good: 29% Fair: 61% Poor: 10%</b>		
<b>Furniture</b>	<b>Very Good: 26% Fair: 57% Poor: 17%</b>		
<b>Number of male beds</b>	1624	29%	
<b>Number of female beds</b>	1200	22%	
<b>Number of Uni-sex beds</b>	2739	49%	
	<i>Number of Rooms</i>	<i>En- Suite Rooms (WC and washing facilities)</i>	<i>Comments</i>
<i>Single</i>	2256	1362	60% of single rooms have en-suite
<i>Double</i>	155	46	30% of double rooms have en-suite
<i>3-4 Persons</i>	287	110	38% of 3-4 person rooms have en-suite
<i>5-6 Persons</i>	264	179	68% of 5-6 person rooms have en-suite
<i>For more than 6</i>	46	4	9% of 6+ person rooms have en-suite
<i>Mixed Sex</i>	44	24	55% of mixed sex rooms have en-suite
<i>Scotland total</i>	3052	1725	57% of rooms in Scotland have en-suite
<b>Does the ward have a sitting room?</b>			<b>Yes: 96% No: 4%</b>
<b>Does the ward have a non-smoking sitting room?</b>			<b>Yes: 82% No: 18%</b>
<b>Are local managers and staff aware of Safety Action Notice (1998) re ligature points (SAN (SC 98/49))?</b>			<b>Yes: 99% No: 1%</b>
<b>Has the guidance been adopted?</b>			<b>Yes: 97% No: 0% No response: 3%</b>
<b>How often are safety audits of the building / ward carried out?</b>			<b>Annually: 29% 6 monthly: 1% Quarterly: 26% More frequently: 36% Other: 7%</b>
<b>Has a Risk Management Committee been established with a remit covering the hospital ward?</b>			<b>Yes: 91% No: 9%</b>
<b>Are Critical Incident Review measures in place?</b>			<b>Yes: 98% No: 2%</b>
<b>Are there adequate arrangements in place to report damage?</b>			<b>Yes: 99% No: 1%</b>
<b>Following the reporting of damage, are there efficient follow-up arrangements in place to ensure repairs are carried out?</b>			<b>Yes: 80% No: 20%</b>
<b>Are risk and safety dimensions identified in reports of damage?</b>			<b>Yes: 99% No: 1%</b>
<b>Is this reflected in the speed with which repairs are effected?</b>			<b>Yes: 92% No: 5% No response: 3%</b>
<b>Is patient privacy and security taken into account?</b>			<b>Yes: 99% No: 1%</b>
<b>Are patient observation policies in place?</b>			<b>Yes: 99% No: 1%</b>
<b>Are measures in place to ensure clinical governance compliance?</b>			<b>Yes: 95% No: 5%</b>
<b>Are measures in place to ensure ECHR compliance?</b>			<b>Yes: 97% No: 3%</b>

Section 1: State of decoration of building																		
Board area	Décor						Floor Coverings						Furniture					
	Very Good		Fair		Poor		Very Good		Fair		Poor		Very Good		Fair		Poor	
	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.
Argyll & Clyde	32%	11	32%	11	35%	12	35%	12	47%	16	18%	6	27%	9	52%	17	21%	7
Ayrshire & Arran	56%	23	37%	15	7%	3	51%	21	44%	18	5%	2	63%	26	22%	9	15%	6
Borders	13%	1	88%	7	0%	0	25%	2	75%	6	0%	0	0%	0	75%	6	25%	2
Dumfries & Galloway	56%	5	33%	3	11%	1	11%	1	78%	7	11%	1	11%	1	67%	6	22%	2
Fife	20%	6	43%	13	37%	11	30%	9	53%	16	17%	5	17%	5	50%	15	33%	10
Forth Valley	20%	3	60%	9	20%	3	13%	2	67%	10	20%	3	13%	2	53%	8	33%	5
Grampian	89%	17	11%	2	0%	0	32%	6	68%	13	0%	0	89%	17	11%	2	0%	0
Greater Glasgow	35%	12	53%	18	12%	4	47%	16	38%	13	15%	5	24%	8	50%	17	26%	9
Highland	0%	0	100%	14	0%	0	7%	1	93%	13	0%	0	0%	0	93%	13	7%	1
Lanarkshire	27%	9	52%	17	21%	7	21%	7	61%	20	18%	6	15%	5	52%	17	33%	11
Lothian	22%	11	78%	40	0%	0	20%	10	80%	41	0%	0	14%	7	86%	44	0%	0
Orkney	100%	1	0%	0	0%	0	100%	1	0%	0	0%	0	100%	1	0%	0	0%	0
Shetland	100%	1	0%	0	0%	0	100%	1	0%	0	0%	0	100%	1	0%	0	0%	0
Tayside	19%	8	67%	29	14%	6	19%	8	67%	29	14%	6	21%	9	67%	29	12%	5
Western Isles	0%	0	100%	1	0%	0	0%	0	100%	1	0%	0	0%	0	100%	1	0%	0
State Hospital	27%	3	64%	7	9%	1	36%	4	45%	5	18%	2	0%	0	100%	11	0%	0
Scotland	32%	111	54%	186	14%	48	29%	101	60%	208	10%	36	26%	91	57%	195	17%	58

Section 2: Number of Rooms and Percentage of which are en-suite														
	Single Rooms		Double Rooms		Rooms for 3-4		Rooms for 5-6		Rooms for 6+		Mixed Sex Rooms		Total	%
	Total	En-suite	Total	En-suite	Total	En-suite	Total	En-suite	Total	En-suite	Total	En-suite	Rooms	en suite
Argyll & Clyde	191	62%	5	20%	64	53%	32	81%	2	0%	0	0%	294	61%
Ayrshire & Arran	210	69%	8	50%	20	50%	15	53%	0	0%	1	0%	254	66%
Borders	109	98%	16	0%	0	0%	0	0%	0	0%	0	0%	125	86%
Dumfries & Galloway	73	3%	17	0%	6	0%	0	0%	0	0%	0	0%	96	2%
Fife	64	16%	16	19%	13	8%	31	29%	10	0%	0	0%	134	17%
Forth Valley	183	25%	20	60%	12	83%	11	100%	1	100%	16	0%	243	33%
Grampian	110	85%	5	100%	3	0%	57	100%	0	0%	0	0%	175	89%
Greater Glasgow	252	61%	9	89%	33	64%	42	57%	3	100%	0	0%	339	62%
Highland	132	93%	0	0%	10	0%	0	0%	0	0%	24	100%	166	89%
Lanarkshire	151	80%	8	75%	31	42%	20	70%	7	0%	0	0%	217	71%
Lothian	302	56%	27	4%	51	27%	44	48%	9	0%	3	0%	436	47%
Orkney	1	100%	0	0%	0	0%	0	0%	0	0%	0	0%	1	100%
Shetland	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Tayside	242	63%	19	32%	44	16%	12	75%	14	0%	0	0%	331	53%
Western Isles	6	83%	0	0%	0	0%	0	0%	0	0%	0	0%	6	83%
State Hospital	230	51%	5	0%	0	0%	0	0%	0	0%	0	0%	235	50%
Scotland	2256	60%	155	30%	287	38%	264	68%	46	9%	44	55%	3052	57%

**Section 2: Number and Percentage of Beds**

	Male Beds		Female Beds		Unisex Beds		Total Beds	
	%	No.	%	No.	%	No.	%	No.
Argyll & Clyde	28%	176	19%	119	53%	336	100%	631
Ayrshire & Arran	25%	98	15%	61	60%	236	100%	395
Borders	0%	0	0%	0	100%	138	100%	138
Dumfries & Galloway	0%	0	0%	0	100%	129	100%	129
Fife	27%	121	29%	130	43%	191	100%	442
Forth Valley	21%	70	22%	75	57%	195	100%	340
Grampian	20%	90	10%	45	69%	305	100%	440
Greater Glasgow	30%	199	26%	172	45%	298	100%	669
Highland	20%	38	16%	30	63%	118	100%	186
Lanarkshire	22%	107	16%	78	62%	302	100%	487
Lothian	30%	253	33%	280	38%	322	100%	855
Orkney	0%	0	0%	0	100%	1	100%	1
Shetland	0%	0	0%	0	0%	0	0%	0
Tayside	42%	253	31%	189	27%	162	100%	604
Western Isles	0%	0	0%	0	100%	6	100%	6
State Hospital	91%	219	9%	21	0%	0	100%	240
Scotland	29%	1624	22%	1200	49%	2739	100%	5563

**Section 2B number of beds-male, female and unisex**

	Male Beds		Female Beds		Unisex Beds		Total Beds	
	%	No.	%	No.	%	No.	%	No.
Argyll & Clyde	28%	176	19%	119	53%	336	100%	631
Ayrshire & Arran	25%	98	15%	61	60%	236	100%	395
Borders	0%	0	0%	0	100%	138	100%	138
Dumfries & Galloway	0%	0	0%	0	100%	129	100%	129
Fife	27%	121	29%	130	43%	191	100%	442
Forth Valley	21%	70	22%	75	57%	195	100%	340
Grampian	20%	90	10%	45	69%	305	100%	440
Greater Glasgow	30%	199	26%	172	45%	298	100%	669
Highland	20%	38	16%	30	63%	118	100%	186
Lanarkshire	22%	107	16%	78	62%	302	100%	487
Lothian	30%	253	33%	280	38%	322	100%	855
Orkney	0%	0	0%	0	100%	1	100%	1
Shetland	0%	0	0%	0	0%	0	0%	0
Tayside	42%	253	31%	189	27%	162	100%	604
Western Isles	0%	0	0%	0	100%	6	100%	6
State Hospital	91%	219	9%	21	0%	0	100%	240
Scotland	29%	1624	22%	1200	49%	2739	100%	5563

Section 3 & 4: Does the Ward/ Facility have a:								
	Sitting Room?				Non-smoking Sitting Room?			
	Yes		No		Yes		No	
	%	Number	%	Number	%	Number	%	Number
Argyll & Clyde	100%	34	0%	0	88%	30	12%	4
Ayrshire & Arran	85%	35	15%	6	78%	32	22%	9
Borders	100%	8	0%	0	100%	8	0%	0
Dumfries & Galloway	100%	9	0%	0	89%	8	11%	1
Fife	87%	26	13%	4	67%	20	33%	10
Forth Valley	100%	15	0%	0	73%	11	27%	4
Grampian	100%	19	0%	0	100%	19	0%	0
Greater Glasgow	97%	33	3%	1	85%	29	15%	5
Highland	100%	14	0%	0	64%	9	36%	5
Lanarkshire	94%	31	6%	2	64%	21	36%	12
Lothian	100%	51	0%	0	88%	45	12%	6
Orkney	0%	0	100%	1	0%	0	100%	1
Shetland	100%	1	0%	0	100%	1	0%	0
Tayside	100%	43	0%	0	88%	38	12%	5
Western Isles	100%	1	0%	0	100%	1	0%	0
State Hospital	100%	11	0%	0	100%	11	0%	0
Scotland	96%	331	4%	14	82%	283	18%	62

Section 5: Are local managers aware of Safety Action Notice (1998) concerning ligature points (SAN (SC 98/49))?					
	Yes		No		Nil
	%	Number	%	Number	Number
Argyll & Clyde	97%	31	3%	1	2
Ayrshire & Arran	100%	41	0%	0	0
Borders	100%	8	0%	0	0
Dumfries & Galloway	100%	9	0%	0	0
Fife	100%	30	0%	0	0
Forth Valley	100%	15	0%	0	0
Grampian	100%	19	0%	0	0
Greater Glasgow	100%	34	0%	0	0
Highland	100%	13	0%	0	1
Lanarkshire	94%	30	6%	2	1
Lothian	98%	50	2%	1	0
Orkney	100%	1	0%	0	0
Shetland	100%	1	0%	0	0
Tayside	100%	43	0%	0	0
Western Isles	100%	1	0%	0	0
State Hospital	100%	11	0%	0	0
Scotland	99%	337	1%	4	4

Section 6: Frequency of Safety Audits									
	As a percentage of those who replied						Replied No.	Nil Reply No.	All No.
	Annually %	6 Monthly %	Quarterly %	Monthly %	Weekly %	Other %			
Argyll & Clyde	24%	0%	66%	3%	0%	7%	29	5	34
Ayrshire & Arran	0%	0%	0%	100%	0%	0%	41	0	41
Borders	0%	0%	0%	75%	13%	13%	8	0	8
Dumfries & Galloway	0%	0%	0%	11%	89%	0%	9	0	9
Fife	97%	0%	0%	0%	3%	0%	30	0	30
Forth Valley	0%	0%	20%	47%	27%	7%	15	0	15
Grampian	0%	0%	100%	0%	0%	0%	19	0	19
Greater Glasgow	13%	7%	0%	30%	7%	43%	30	4	34
Highland	8%	0%	75%	8%	0%	8%	12	2	14
Lanarkshire	15%	6%	15%	61%	0%	3%	33	0	33
Lothian	88%	0%	0%	0%	4%	8%	51	0	51
Orkney	0%	0%	100%	0%	0%	0%	1	0	1
Shetland	0%	0%	100%	0%	0%	0%	1	0	1
Tayside	16%	0%	42%	42%	0%	0%	43	0	43
Western Isles	0%	0%	0%	0%	0%	100%	1	0	1
State Hospital	0%	0%	100%	0%	0%	0%	11	0	11
Scotland	29%	1%	26%	31%	5%	7%	334	11	345

Section 7: Is there a Risk Management Committee with a remit covering the ward/facility?										
	Risk Management Committee?				Are reports submitted to the NHS Board & Managers?					
	Yes		No		Nil No.	Yes		No		Nil Number
	%	No.	%	No.		%	No.	%	No.	
Argyll & Clyde	88%	28	13%	4	2	93%	26	7%	2	6
Ayrshire & Arran	100%	41	0%	0	0	100%	41	0%	0	0
Borders	100%	8	0%	0	0	75%	6	25%	2	0
Dumfries & Galloway	89%	8	11%	1	0	100%	9	0%	0	0
Fife	97%	29	3%	1	0	100%	29	0%	0	1
Forth Valley	100%	15	0%	0	0	100%	15	0%	0	0
Grampian	100%	19	0%	0	0	0%	0	100%	19	0
Greater Glasgow	94%	30	6%	2	2	64%	18	36%	10	6
Highland	75%	9	25%	3	2	88%	7	13%	1	6
Lanarkshire	73%	24	27%	9	0	88%	22	12%	3	8
Lothian	80%	41	20%	10	0	97%	35	3%	1	15
Orkney	100%	1	0%	0	0	100%	1	0%	0	0
Shetland	0%	0	100%	1	0	0%	0	0%	0	1
Tayside	100%	43	0%	0	0	100%	43	0%	0	0
Western Isles	100%	1	0%	0	0	0%	0	100%	1	0
State Hospital	100%	11	0%	0	0	100%	11	0%	0	0
Scotland	91%	308	9%	31	6	87%	263	13%	39	43

**Section 8: Are Critical Incident Review measures in place?**

	Critical Incident Review Measures?					Are reports submitted to the NHS Board & Managers?				
	Yes		No		Nil	Yes		No		Nil
	%	No.	%	No.		%	No.	%	No.	
Argyll & Clyde	100%	33	0%	0	1	100%	30	0%	0	4
Ayrshire & Arran	100%	41	0%	0	0	100%	41	0%	0	0
Borders	100%	8	0%	0	0	100%	8	0%	0	0
Dumfries & Galloway	100%	9	0%	0	0	100%	9	0%	0	0
Fife	100%	30	0%	0	0	100%	30	0%	0	0
Forth Valley	100%	15	0%	0	0	100%	15	0%	0	0
Grampian	95%	18	5%	1	0	0%	0	100%	19	0
Greater Glasgow	97%	33	3%	1	0	94%	30	6%	2	2
Highland	79%	11	21%	3	0	79%	11	21%	3	0
Lanarkshire	100%	33	0%	0	0	94%	30	6%	2	1
Lothian	100%	51	0%	0	0	96%	46	4%	2	3
Orkney	100%	1	0%	0	0	100%	1	0%	0	0
Shetland	0%	0	100%	1	0	0%	0	100%	1	0
Tayside	100%	43	0%	0	0	100%	37	0%	0	6
Western Isles	100%	1	0%	0	0	0%	0	100%	1	0
State Hospital	100%	11	0%	0	0	100%	11	0%	0	0
Scotland	98%	338	2%	6	1	91%	299	9%	30	16

**Section 9: Are there adequate arrangements in place to report damage?**

	Damage Reporting?					Time tabled follow up arrangements?				
	Yes		No		Nil	Yes		No		Nil
	%	No.	%	No.		%	No.	%	No.	
Argyll & Clyde	100%	33	0%	0	1	71%	22	29%	9	3
Ayrshire & Arran	100%	41	0%	0	0	100%	41	0%	0	0
Borders	100%	8	0%	0	0	38%	3	63%	5	0
Dumfries & Galloway	100%	9	0%	0	0	100%	9	0%	0	0
Fife	100%	30	0%	0	0	100%	30	0%	0	0
Forth Valley	100%	15	0%	0	0	100%	15	0%	0	0
Grampian	100%	19	0%	0	0	100%	19	0%	0	0
Greater Glasgow	97%	33	3%	1	0	73%	24	27%	9	1
Highland	86%	12	14%	2	0	71%	10	29%	4	0
Lanarkshire	100%	33	0%	0	0	91%	30	9%	3	0
Lothian	100%	51	0%	0	0	81%	39	19%	9	3
Orkney	100%	1	0%	0	0	100%	1	0%	0	0
Shetland	100%	1	0%	0	0	100%	1	0%	0	0
Tayside	100%	43	0%	0	0	37%	16	63%	27	0
Western Isles	100%	1	0%	0	0	100%	1	0%	0	0
State Hospital	100%	11	0%	0	0	100%	11	0%	0	0
Scotland	99%	341	1%	3	1	80%	272	20%	66	7

**Section 10: Are Risk and Safety aspects identified in the report damage?**

	Risk and Safety Aspects?					Reflected in speed of repairs?				
	Yes	No		Nil	Yes	No		Nil		
	%	Number	%	Number	Number	%	Number	%	Number	Number
Argyll & Clyde	100%	32	0%	0	2	87%	27	13%	4	3
Ayrshire & Arran	100%	41	0%	0	0	100%	41	0%	0	0
Borders	100%	8	0%	0	0	57%	4	43%	3	1
Dumfries & Galloway	100%	9	0%	0	0	100%	9	0%	0	0
Fife	100%	30	0%	0	0	100%	30	0%	0	0
Forth Valley	100%	15	0%	0	0	100%	14	0%	0	1
Grampian	100%	19	0%	0	0	100%	19	0%	0	0
Greater Glasgow	100%	34	0%	0	0	91%	30	9%	3	1
Highland	64%	9	36%	5	0	58%	7	42%	5	2
Lanarkshire	100%	33	0%	0	0	100%	33	0%	0	0
Lothian	100%	51	0%	0	0	96%	47	4%	2	2
Orkney	100%	1	0%	0	0	100%	1	0%	0	0
Shetland	100%	1	0%	0	0	100%	1	0%	0	0
Tayside	100%	43	0%	0	0	100%	43	0%	0	0
Western Isles	100%	1	0%	0	0	100%	1	0%	0	0
State Hospital	100%	11	0%	0	0	100%	11	0%	0	0
Scotland	99%	338	1%	5	2	95%	318	5%	17	10

**Section 11 & 12: Are patient privacy and security issues taken into account? Are observation policies in place?**

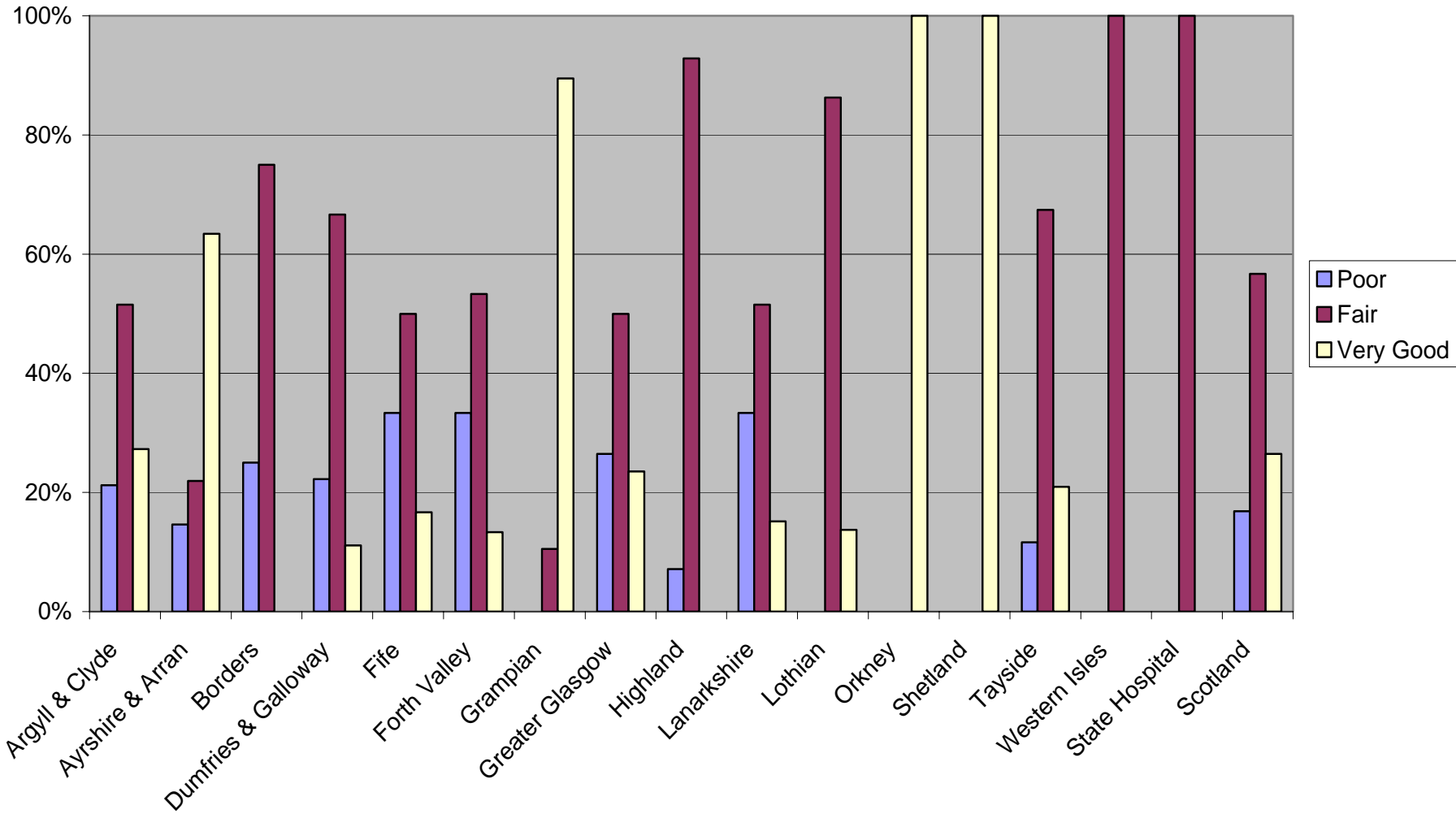
	Privacy and Security Issues?					Observation Policies?				
	Yes	No		Nil	Yes	No		Nil		
	%	No.	%	No.	No.	%	No.	%	No.	No.
Argyll & Clyde	100%	32	0%	0	2	100%	33	0%	0	1
Ayrshire & Arran	100%	41	0%	0	0	100%	41	0%	0	0
Borders	100%	8	0%	0	0	100%	8	0%	0	0
Dumfries & Galloway	100%	9	0%	0	0	100%	9	0%	0	0
Fife	100%	30	0%	0	0	100%	30	0%	0	0
Forth Valley	100%	15	0%	0	0	100%	15	0%	0	0
Grampian	100%	19	0%	0	0	100%	19	0%	0	0
Greater Glasgow	100%	34	0%	0	0	100%	33	0%	0	1
Highland	79%	11	21%	3	0	100%	13	0%	0	1
Lanarkshire	100%	33	0%	0	0	100%	30	0%	0	3
Lothian	100%	51	0%	0	0	94%	45	6%	3	3
Orkney	100%	1	0%	0	0	100%	1	0%	0	0
Shetland	100%	1	0%	0	0	0%	0	100%	1	0
Tayside	100%	43	0%	0	0	100%	43	0%	0	0
Western Isles	100%	1	0%	0	0	100%	1	0%	0	0
State Hospital	91%	10	9%	1	0	100%	11	0%	0	0
Scotland	99%	339	1%	4	2	99%	332	1%	4	9



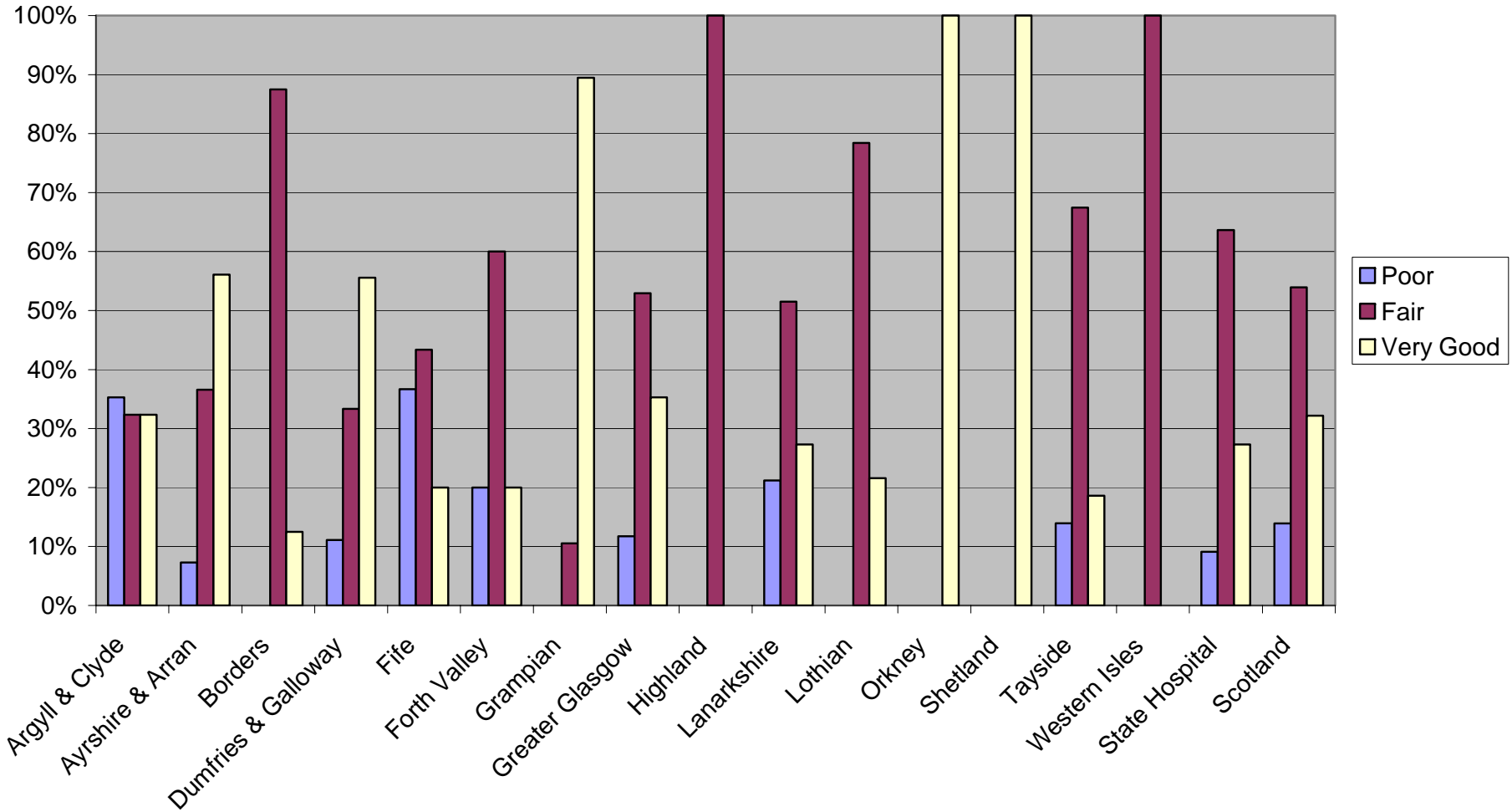
**Section 13 & 14: Are measures in place to ensure clinical governance compliance? To ensure ECHR?**

	Clinical Governance Compliance?					European Convention on Human Rights?				
	Yes		No		Nil	Yes		No		Nil
	%	No	%	No	No	%	No.	%	No.	No.
<b>Argyll &amp; Clyde</b>	100%	33	0%	0	1	96%	23	4%	1	10
<b>Ayrshire &amp; Arran</b>	100%	41	0%	0	0	100%	41	0%	0	0
<b>Borders</b>	100%	8	0%	0	0	80%	4	20%	1	3
<b>Dumfries &amp; Galloway</b>	100%	9	0%	0	0	100%	9	0%	0	0
<b>Fife</b>	100%	30	0%	0	0	100%	30	0%	0	0
<b>Forth Valley</b>	100%	15	0%	0	0	100%	15	0%	0	0
<b>Grampian</b>	100%	19	0%	0	0	100%	19	0%	0	0
<b>Greater Glasgow</b>	71%	24	29%	10	0	100%	30	0%	0	4
<b>Highland</b>	100%	13	0%	0	1	100%	9	0%	0	5
<b>Lanarkshire</b>	100%	33	0%	0	0	84%	26	16%	5	2
<b>Lothian</b>	92%	44	8%	4	3	98%	44	2%	1	6
<b>Orkney</b>	0%	0	100%	1	0	100%	1	0%	0	0
<b>Shetland</b>	0%	0	100%	1	0	0%	0	0%	0	0
<b>Tayside</b>	100%	43	0%	0	0	100%	43	0%	0	0
<b>Western Isles</b>	100%	1	0%	0	0	0%	0	100%	1	0
<b>State Hospital</b>	100%	11	0%	0	0	100%	11	0%	0	0
<b>Scotland</b>	95%	324	5%	16	5	97%	306	3%	9	29

### Physical State: Furniture



### Physical State: Decor



### Physical state: Floor Coverings

