

The Scottish Government

Directorate for Health Workforce and Performance
Pay and Terms and Conditions of Service Division



Dear Colleague

**ARRANGEMENTS FOR SPECIAL PUBLIC HOLIDAY TO
CELEBRATE THE QUEEN'S DIAMOND JUBILEE**

Summary

1. This circular advises that a decision has been taken to grant a special Public Holiday to NHSScotland staff to celebrate the Queen's Diamond Jubilee.

Background

2. There will be a special public holiday on Tuesday, 5 June 2012 to celebrate the Queen's Diamond Jubilee.

3. Where hospital doctors and dentists are required to work on Tuesday 5 June 2012, payment and conditions of service should be those which would apply on a normal Tuesday, with a day off in lieu, and other staff will be entitled to a day's paid leave. Part-time doctors and dentists will receive a pro-rata entitlement.

4. The decision to grant this special Public Holiday in this instance should not be seen as creating any precedent. Any future additional Public Holidays which may arise will be considered separately taking account of the circumstances at that time.

Cabinet Secretary Approval

5. This circular has been approved by the Cabinet Secretary for Health, Wellbeing and Cities Strategy under Regulations 2 and 3 of the National Health Service (Remuneration and Conditions of Service) (Scotland) Regulations 1991 (SI 1991/537). A copy of the formal approval is attached.

3 February 2012

For action

Chief Executives,
Directors of Finance,
Directors of Human Resources:
NHS Boards and Special Health
Boards, NHS National Services
Scotland (Common Services
Agency) and Healthcare
Improvement Scotland

For information

Members, Scottish Partnership
Forum
Members, Scottish Terms and
Conditions Committee
Members, Scottish Workforce and
Staff Governance Committee
Management Steering Group

Enquiries to:

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Action

6. Employers are asked to:

- make the necessary arrangements to ensure that appropriate service provision is in place on 5 June 2012;
- advise staff of this decision;
- make their own arrangements for obtaining additional copies of this circular which is available on the SHOW website at www.show.scot.nhs.uk/sehd/publications.asp.

Enquiries

7. Employees should direct their personal enquiries to their employing Board, Special Health Board, NHS National Services Scotland (the Common Services Agency) or Health Improvement Scotland.

Yours sincerely

JOHN COWIE

Deputy Director

Directorate for Health Workforce and Performance

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Government**

**NATIONAL HEALTH SERVICE
APPROVAL OF REMUNERATION AND CONDITIONS OF SERVICE**

In accordance with Regulations 2 and 3 of the National Health Service (Remuneration and Conditions of Service) (Scotland) Regulations 1991 (SI 1991/537) the remuneration and conditions of service set out in the attached Scottish Government Health Workforce and Performance Directorate circular of 3 February 2012 – PCS(DD)2012/1 - in respect of pay and leave arrangements on 5 June 2012 are hereby approved for the purposes of the said Regulations.

JOHN NICHOLLS

Deputy Director
Directorate for Health Workforce and
Performance
Scottish Government
St Andrew's House
EDINBURGH
EH1 3DG
3 February 2012

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