



Dear Colleague

## 2011-12 ELECTRONIC CLAIM TRAINING MODULE ELIGIBILITY FOR ELECTRONIC CLAIMS PAYMENT

### Purpose

1. This circular advises of;
  - the availability of the Electronic Claim Training Module; and
  - changes to the electronic claim payment arrangements.

### Background

2. [NHS Circular PCA \(P\) \(2011\)11](#) & [14](#) advised of the introduction of a 2011-12 Electronic Claims Training Payment.

### Detail

3. Electronic Claim Payment Module will be hosted on the SHOW Community Pharmacy website and will be available early March.
4. All contractors must ensure that all relevant staff complete the training module and are suitably trained for the purposes of processing electronic claims.
5. The deadline for completion of the training module to receive the one-off payment has been removed. **Submission of a claim form confirming completion of the training module to receive the one-off electronic claims payment of £400 is no longer required.**
6. To reduce bureaucracy for both contractors and Practitioner Services Division (PSD) it has been agreed that **an automatic payment of £400 will be paid to contractors who meet the 80% electronic claims rate target.**

February 2012

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#### Addresses

For action  
Chief Executives, NHS Boards

For information  
Chief Executive, NHS NSS  
Director of Practitioner Service,  
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7. All contractors who meet the target rate of 80% in December 2011 will receive the £400 payment with their January 2012 dispensing, paid in March.

8. Remaining contractors will receive their payment as soon as their electronic claims rate crosses the 80% threshold provided this is achieved no later than 30 April 2012.

9. Contractors meeting the 80% threshold target in:

- January will receive their payment with their February dispensing payment paid in April.
- February will receive their payment with their March dispensing payment paid in May.
- March will receive their payment with their April dispensing payment paid in June.

10. Community Pharmacy Scotland has been consulted on the terms of this circular.

### **Action**

11. **Health Boards are asked to:**

- **note the contents of this Circular; and**
- **copy it to all community pharmacy contractors, CHPs and local pharmaceutical committees.**

Yours sincerely



**W SCOTT**  
**Chief Pharmaceutical Officer &**  
**Deputy Director, Pharmacy and Medicines Division**