



SCOTTISH EXECUTIVE

Health Department
Directorate of Service Policy & Planning

St Andrew's House
Regent Road
EDINBURGH
EH1 3DG

Dear Colleague

GENERAL DENTAL SERVICES

1. **REVISED FORMS GP99, GP202 AND GP203**
2. **NEW FORM GP224**
3. **PRACTICE INSPECTIONS**
4. **ERROR IN AMENDMENT NO 88 TO THE STATEMENT OF DENTAL REMUNERATION - SALARIED DENTIST SALARY SCALE**

Summary

1. This letter advises NHS Boards, Primary Care Trusts and Practitioner services of the issue of revised forms GP99, GP202 and GP203 and the introduction of a new form GP224. It also advises NHS Boards and Primary Care Trusts of an error in the pay scale for salaried dentists, contained in Amendment No 88 to the Statement of Dental Remuneration, and advises on the requirement for a 3-yearly practice inspection for those practices that have been inspected for vocational training purposes.

Background

Revised Forms GP99, GP202 and GP203 and new form GP224

2. The Memorandum to [NHS: 2003 PCA\(D\)7](#), issued on 23 May, advised that:

2.1 the maximum accumulated gross fee income for calculating seniority payments had been raised;

2.2 provision had been made in Determinations III (Seniority Payments), V (Maternity Payments), VI (Long Term Sickness Payments), VII (Continuing Professional Development Allowance), IX (Commitment Payments) and Part I of X (Allowances and Grants for Practice Improvements) to enable dentists who are 90% or more committed to the NHS but whose NHS earnings fall below the new minimum threshold to claim these payments/allowances from 1 April 2003;

3 July 2003

Addresses

For action

Chief Executives, Primary Care NHS
Trusts
and NHS Boards

Director,
Practitioner Services

For information

Chief Executive,
Common Services Agency

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2.3 entitlement to Maternity Payments had been extended from 13 to 26 weeks.

3. Form GP99 (Application for seniority payments), GP202 (Application for long term sickness payments) and GP203 (Application for maternity payments) have been revised to include a new declaration for those making a claim who do not meet the minimum earnings threshold but who are 90% or more committed to the NHS. Form GP203 has also been revised to reflect the extension of the maternity pay period from 13 to 26 weeks.

4. A new form GP224 (Application in respect of a part-time dentist for a commitment payment) has been produced to allow those dentists who are 90% or more committed to the NHS but whose NHS earnings fall below the minimum threshold to claim commitment payments. Commitment payments for part-time dentists will not be made automatically but will be considered on submission of a completed GP224 to Practitioner Services (Dental).

Practice Inspections

5. [NHS: 2001 PCA\(D\)12](#), issued on 19 October 2001, advised NHS Boards and Primary Care Trusts of new provisions for the inspection of practice premises contained in regulation 5A of the NHS (General Dental Services) (Scotland) Regulations 1996. Under these provisions NHS Boards/Primary Care Trusts are required to inspect all new premises in addition to their inspecting the practice premises of every dentist whose name is included in Part A of the dental list at intervals not exceeding 3 years.

6. Practices wishing to become vocational training practices are inspected by NHS Education for Scotland (NES) as part of the process of assessment for suitability as a new vocational training practice. Likewise existing vocational training practices are inspected by NES as part of its ongoing quality assurance process. Where practice premises have been inspected by NES it will not be necessary for the NHS Board/Primary Care Trust to also inspect the premises, so long as the latter receives a copy of the practice inspection report, the inspection has taken place within the 3-yearly cycle required by Regulations and subject to appropriate communication between NES and the NHS Board/Primary Care Trust.

Error in Amendment No 88 to the Statement of Dental Remuneration - Salaried Dentist Salary Scale

7. An error occurred in the salary scale for salaried dentists on page 72 of the Statement of Dental Remuneration. The second discretionary point should be £45,035 and not £44,035 as indicated.

Action

8. An initial supply of the revised forms GP99, GP202 and GP203 and new form GP224 are being sent to NHS Boards/Primary Care Trusts without requisition. Copies of the forms should be sent to dentists on request. Further copies of the forms should be reproduced locally as required. Please destroy any supplies of the current forms on receipt of supplies of the revised forms.

9. NHS Boards and Primary Care Trusts are asked to note that there will be no requirement to inspect those practice premises that have been inspected by NES, provided

that a copy of the inspection report is copied to the NHS Board or Primary Care Trust and the inspection has taken place within the 3-yearly cycle required by Regulations.

10. NHS Boards and Primary Care Trust are asked to note the error in the salaried dentist salary scale and to make any necessary adjustments to salaries paid.

11. Copies of the Memorandum to this letter are being sent under separate cover for **urgent** distribution to all dentists on NHS Board/Primary Care Trust lists.

Yours sincerely

DR HAMISH WILSON

**DENTISTS
NATIONAL HEALTH SERVICE
GENERAL DENTAL SERVICES**

- 1. REVISED FORMS GP99, GP202 AND GP203**
- 2. NEW FORM GP224**
- 3. ERROR IN AMENDMENT NO 88 TO THE STATEMENT OF DENTAL REMUNERATION - SALARIED DENTIST SALARY SCALE**

1. This Memorandum advises dentists of the issue of revised forms GP99, GP202 and GP203 and the introduction of a new form GP224. It also advises of an error in the pay scale for salaried dentists, contained in Amendment No 88 to the Statement of Dental Remuneration.

Revised Forms GP99, GP202 and GP203 and new form GP224

2. The Memorandum to NHS: 2003 PCA(D)7, issued on 23 May, advised that:

2.1 the maximum accumulated gross fee income for calculating seniority payments had been raised;

2.2 provision had been made in Determinations III (Seniority Payments), V (Maternity Payments), VI (Long Term Sickness Payments), VII (Continuing Professional Development Allowance), IX (Commitment Payments) and Part I of X (Allowances and Grants for Practice Improvements) to enable dentists who are 90% or more committed to the NHS but whose NHS earnings fall below the new minimum threshold to claim these payments/allowances from 1 April 2003;

2.3 entitlement to Maternity Payments had been extended from 13 to 26 weeks.

3. Form GP99 (Application for seniority payments), GP202 (Application for long term sickness payments) and GP203 (Application for maternity payments) have been revised to include a new declaration for those making a claim who do not meet the minimum earnings threshold but who are 90% or more committed to the NHS. Form GP203 has also been revised to reflect the extension of the maternity pay period from 13 to 26 weeks.

4. A new form GP224 (Application in respect of a part-time dentist for a commitment payment) has been produced to allow those dentists who are 90% or more committed to the NHS but whose NHS earnings fall below the minimum threshold to claim commitment payments. Commitment payments for part-time dentists will not be made automatically but will be considered on submission of a completed GP224 to Practitioner Services (Dental).

5. An initial supply of the revised forms GP99, GP202 and GP203 and new form GP224 will be sent to NHS Boards/Primary Care Trusts in due course and will be issued to dentists on request.

Error in Amendment No 88 to the Statement of Dental Remuneration - Salaried Dentist Salary Scale

6. An error occurred in the salary scale for salaried dentists on page 72 of the Statement of Dental Remuneration. The second discretionary point should be £45,035 and not £44,035 as indicated.

7. NHS Boards and Primary Care Trust have been asked to make any necessary adjustments to salaries paid.

Enquiries

8. Any enquiries arising from this Memorandum should be taken up with your NHS Board/Primary Care Trust.

SCOTTISH EXECUTIVE HEALTH DEPARTMENT
3 July 2003