

Dear Colleague

## **CAR PARK CHARGING AT NHS SCOTLAND HEALTHCARE SITES**

1. This circular confirms that charges for parking at NHS healthcare sites will end with effect from **31 December 2008** and advises NHS Boards of the steps they should take to prepare for the ending of charging.
2. The ending of car park charges does not apply to those car parks which have been provided through PFI arrangements.
3. It does, however, apply at all other car parking provision made available by NHS Boards, including hospitals, healthcare facilities, NHS Board Headquarters, Primary Care premises etc. It also applies where NHS Boards use a contractor to manage their car park facilities on their behalf.
4. A full policy statement will be incorporated with Strategic Asset Management policies in due course.

### **ACTION**

5. **NHS Boards are asked to provide the reports requested in paragraphs 6 and 10 by 30 November 2008.**

### **NHS Car Parks**

6. NHS Boards with car park charging policies in place should consider and report to James White (contact details attached) by 30 November 2008 their plans on how:
  - car parks will be managed when charges are ended;
  - potential increase in demand will be addressed; and
  - potential use of spaces by commuters, shoppers or others will be addressed.

**CEL 38 (2008)**  
**11 September 2008**

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#### **Addresses**

For action  
Chief Executive, NHS Boards and  
Special NHS Boards

For information  
Chief Executive, NHS NSS

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#### **Enquiries to:**

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7. NHS Boards have already been asked by colleagues in Transport Directorate about proposals for and progress made with Travel Plans by end of September 2008. We will liaise with colleagues in Transport Directorate about the content of those plans.
8. Further guidance on car park management tools will be made available from Health Facilities Scotland. In addition, so that examples of best practice can be identified and shared, we will arrange to hold a seminar to discuss car park management solutions which will include all NHS Boards. Further information on this will be circulated in due course. In the interim, additional general guidance on car parking management can be found at: [www.chooseanotherway.com](http://www.chooseanotherway.com).

### **PFI CAR PARKS**

9. Car park charges may continue to be charged at car parks which have been provided through PFI arrangements at the Royal Infirmary of Edinburgh, Glasgow Royal Infirmary and Ninewells Hospital, Dundee.
10. However, those NHS Boards must enter into discussion with their PFI provider to explore the opportunities to either limit increases or reduce charges. NHS Boards should provide a report to James White by **30 November 2008** which confirms the outcome of discussions with their PFI providers.

Yours sincerely

**DAVID HASTIE**  
Deputy Director