



THE SCOTTISH OFFICE

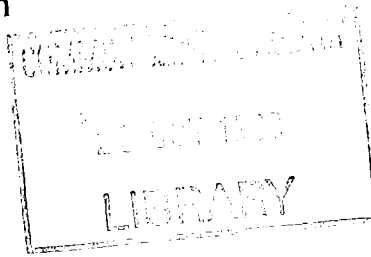
Department of Health

NHS
MEL(1998)69

NHS Management Executive
St. Andrew's House
Edinburgh EH1 3DG

28th October 1998

Dear Colleague



WELFARE FOOD SCHEME

Summary

1. This letter informs Health Boards and NHS Trusts that Milumil Aptamil, now called Aptamil First will be available, from 1 October 1998 at the pre-July 1997 price. In addition Milumil Aptamil Extra will be added to the range of dried baby-milk in the list of approved brands for supply under the Welfare Food Scheme. It will be the same price as Aptamil First.

Action

2. The changes listed in Annex A, and the revised claim form WF6 (revised 98) at Annex B, should be brought to the attention of all involved in planning and managing welfare food distribution, staff in maternity and child health clinics and other welfare food distribution centres, and all purchasing and supplies staff.

Yours sincerely

DAVID R STEEL
Head of Health Gain

Addressees

For action:

General Managers, Health Boards

Chief Executives, NHS Trusts

For information:

General Manager, Common Services Agency

General Manager, State Hospitals Board for Scotland

Chief Executive, Health Education Board for Scotland

Executive Director, SCPMDE

Enquiries to:

Miss A Bearhop
PHPU1-2
Room 401
St Andrew's House
EDINBURGH EH1 3DG

Tel: 0131-244 2502
Fax: 0131-244 2157

Revised forms available from:

Mrs E Collier
PHPU1-2
Room 401
St Andrew's House
EDINBURGH
EH1 3DG

Tel: 0131-244 2540
Fax: 0131-244 2157

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ANNEX A

1. MEL(1997)29 of 13 June 1997 advised a price increase for Milupa Aptamil infant milk powder. As the price increase had not been agreed by NHS Suppliers or the GB Health Departments, Health Boards and Trusts were advised that they themselves would have to meet the additional cost above the negotiated NHS contract price. Milupa have now decided to revert back to the pre-increase price and introduce a further product, Aptamil Extra at the same cost. Milumil Aptamil First and Aptamil Extra now appear on the range of dried baby-milk approved for supply under the Welfare Food Scheme.

2. A revised WF6 form is attached at Annex B, which should be used for the October-December quarter claims onwards irrespective of whether it includes a claim for Milupa products. A supply of the revised form (paper or computer version) can be obtained from Mrs Collier, Room 401, St Andrew's House, Edinburgh, EH1 3DG (telephone 0131 244 2540).

HEALTH BOARD/NHS TRUST: _____

WELFARE FOOD SERVICE

Return for the quarter ended: _____

NOTE: THIS COMPLETED FORM SHOULD BE RETURNED WITHIN 4 WEEKS OF THE ABOVE DATE TO:

The Scottish Office Department of Health
Public Health Policy Unit
Room 401
St Andrew's House
Edinburgh
EH1 3DG

I	STOCK RECEIVED	VITAMIN DROPS	VITAMIN TABLETS
1.	Stock in hand at beginning of quarter (brought forward from Part II of return for the previous quarter)		
2.	Received during period:		
	Drops (Invoice Nos): _____		
	Tablets (Invoice Nos): _____		
	TOTAL STOCK (I)		

II	DEDUCTIONS FROM STOCK		
1.	Vitamins issued to beneficiaries and others (as at IV, Column 2 below)		
2.	Vitamins issued to NHS Hospitals		
3.	Vitamins issued to Day Nurseries		
4.	Stock Losses* (please attach details)		
	TOTAL DEDUCTIONS (II)		
III	STOCK IN HAND AT END OF PERIOD (I MINUS II)		

IV	DSS contracts for the supply of vitamin tablets and drops for the Welfare Food Service (HSPG pages 840 and 841)	Total issued as at (II)1.	No issued against free tokens	No of packs sold	Price per pack	Total cash collected (4 x 5)
		2.	3.	4.	5. £	6. £
1.	Child Vitamin Drops					
2.	Vitamin Tablets					
Total Cash Received						£

*Includes losses arising from damaged cartons, inventory losses, out of date stocks, etc. A report should be attached concerning any theft, fraud or arson.

Total Amount Claimed for Modified Baby Milk (Part V)	Total Cash Received for Vitamin Products (Part IV)	Total Amount Due To be Paid to Account No:
£ _____	Minus £ _____	= £ _____

V. REIMBURSEMENT FOR MODIFIED BABY MILK (900g tins)

MILK TOKENS (Income Support/Job Seekers Allowance Recipients)

FAMILY CREDIT BENEFICIARIES

Approved Brands	No of tokens received	Packs exchanged for tokens	Packs issued on Form WF17	Total No of packs issued	Price per 900g pack	Total Cost	No of packs exchanged for cash	Price per 900g pack	Total cash received	Amount due to HB/Trust
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
Boots Formula 1										
Boots Formula 2										
Cow & Gate Premium										
Cow & Gate Plus										
Farley's First Milk										
Farley's Second Milk										
Milupa Aptamil First										
Milupa Aptamil Extra										
Milupa Milumil										
SMA Gold										
SMA White										
TOTALS						£			Total Amount Due: (6 + 10)	£

I certify that:

1. All tokens received from beneficiaries are shown as above and overleaf and have been retained in secure keeping and subsequently destroyed by or under the supervision of an officer of the Health Board/Trust.

2. To the best of my knowledge and belief, the entries on this form are correct.

Signed: _____ Position: _____ Date: _____