



NHS Management Executive
St. Andrew's House
Edinburgh EH1 3DG
17 July 1996
Telephone 0131-244
Fax 0131-244 2323

Dear Colleague

**HEALTH BUILDING NOTES/SCOTTISH HOSPITAL
PLANNING NOTES 21 MATERNITY DEPARTMENT;
AND 22 SUPPLEMENT 1 TRAUMA CARE AND MINOR
INJURY**

Summary

1. This letter advises colleagues of the publication of these two Notes which have been prepared jointly by NHS Estates and the Directorate of Trusts of The Scottish Office Department of Health NHS Management Executive. A copy of each Note is enclosed for your information and use. Further copies can be purchased from HMSO.

2. HBN/SHPN 21 Maternity Department provides briefing and planning advice on maternity departments which have facilities based on the concept of birthing rooms for women in all stages of labour including recovery after birth until discharge. It provides information on the design of a maternity department consisting of: an entrance; an antenatal/postnatal clinic suite including ultrasound facilities; day assessment facilities including early pregnancy care; in-patient accommodation including birthing facilities, an obstetric operating theatre suite and provision for high dependency care; and a neonatal unit.

3. HBN/SHPN 22 Supplement 1 Trauma Care and Minor Injury examines and provides guidance on the facilities required to manage minor injuries and major trauma as variations from the facilities of a standard accident and emergency department (see HBN/SHPN 22). It enables Trusts to develop a facility in accordance with purchasers' requirements for unplanned access to healthcare of different levels.

Addressees

For action:
Chief Executives,
NHS Trusts

General Managers,
Island Health Boards

For information:
General Manager,
Health Boards

General Manager,
State Hospitals Board for Scotland

General Manager
Common Services Agency

General Manager
Health Education Board for Scotland

Executive Director
SCPMDE

Enquiries to:

Mr Ian Grieve
SODoH
Directorate of Trusts
Room 352A
St Andrew's House
EDINBURGH EH1 3DG

Tel: 0131-244 2777
Fax: 0131-244 2323

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4. The Supplement does not purport to describe units for trauma, or for minor injuries, as necessarily discreet units - rather it identifies the requirements for facilities providing a service for people with trauma or minor injuries. It should, therefore, be read in conjunction with HBN/SHPN 22 which provides full guidance on design and functional requirements etc.

Departmental Cost Guide (DCGs)

5. The DCGs in respect of HBN/SHPN 21 will be published at a later date. There are no DCGs for HBN/SHPN 22 Supplement 1.

Action

6. Colleagues are invited to consider this guidance when briefing and planning hospital projects.

Further Information

7. Colleagues will be aware that the Management Executive ceased providing estates related operational guidance on 31 March 1996. These Notes are part of the former Estates Division's 1995-96 programme of work. One further Note HBN/SHPN 40 (Common Activity Spaces) remains to be delivered.

8. Finally, colleagues will wish to note that the assessment of best practice briefing and planning guidance commissioned from Pleda plc and referred to in MEL(1996)41 is progressing satisfactorily. As promised the results of the study will be made available to the Estates Environment Forum in order to assist its members in determining their need for such guidance in the future.

Yours sincerely



PAUL WILSON
Director of Trusts