



THE SCOTTISH OFFICE

National Health Service in Scotland
Management Executive

NHS
MEL(1994)12

St. Andrew's House
Edinburgh EH1 3DG

Telephone 031-244

Fax 031-244 ~~2683~~
2323

Dear Colleague

**SCOTTISH HOSPITAL PLANNING NOTE 15:
ACCOMMODATION FOR PATHOLOGY SERVICES**

Summary

1. This letter announces the publication of Scottish Hospital Planning Note (SHPN) 15. A copy is enclosed for your information and use. Further copies are available through HMSO priced at £25.00.

2. Annex 1 to this letter describes the scope of SHPN 15 and provides an explanation of the appropriate cost allowances. Annex 2 is a table showing the appropriate Departmental Cost Allowances.

3. Activity Data Sheets appropriate to SHPN 15 do not form part of this Note, but their code numbers are listed in Chapter 8 of the SHPN. The sheets will be published as soon as possible in a separate document (Supplement 1). Copies of the printed sheets will be issued to Health Boards and Trusts.

Action

4. Health Boards and NHS Trusts should ensure that the guidance in SHPN 15 is taken into account when briefing and planning accommodation for pathology services.

Yours sincerely

H R McCALLUM
Director of Estates

28 February 1994

Addressees

For action:
General Managers,
Health Boards

Unit General Managers

Chief Executives and
Chief Executives
Designate, NHS Trusts

General Manager,
State Hospital

For information
General Manager,
Common Services Agency

General Manager,
Health Education Board
for Scotland

Enquiries to:

F Elliott
Estates Division
NHS Management
Executive
Room 357A St Andrew's
House EDINBURGH
EH1 3DG Tel: 031-244
2430 Fax: 031-244 2323

SCOTTISH HOSPITAL PLANNING NOTE 15: ACCOMMODATION FOR PATHOLOGY SERVICES

Scope

1. Scottish Hospital Planning Note (SHPN) 15 is a self contained note which gives guidance on the planning and design of comprehensive accommodation for pathology facilities. While the Note is primarily concerned with accommodation required to provide services in large District General Hospitals (DGHS) it provides guidance also (in Appendix 2) on requirements for teaching hospitals and specialist laboratories.

Cost

2. The Departmental cost guide associated with Health Building Procurement in Scotland is given in Annex 2. The Cost Allowances are at SPSBTPI value 129.

3. Schedules of areas used in the preparation of the cost allowances are given in Chapter 7 of the Planning Note. The areas are for guidance in assessing options and planning schemes. They do not represent maximum or minimum entitlements.

4. The accommodation will rely on central hospital services for all facilities not encompassed within the guidance. The cost allowances are flexible and are designed to encourage teams to plan for the most economical solution available to them.

5. The cost allowances reflect rationalisation of practices which have already taken place and also new regulations and requirements which appear in SHPN 15 such as:

energy conservation measures; and

health and safety at work requirements and regulations, particularly the following Health Services Advisory Committee publications:-

"Safe Working and Prevention of Infection in Clinical Laboratories 1991",

"Safe Working and the Prevention of Infection in the Mortuary and Post Mortem Room 1991", and

"Safe Working and the Prevention of Infection in Clinical Laboratories - Model rules for Staff and Visitors 1991".

more stringent fire regulations;

more stringent building regulations.

6. The SHPN is intended to contribute to the overall improvement in efficiency and reduction in running costs sought by Ministers. The Scottish Office is satisfied that the guidance in the SHPN will lead to better value for money, particularly if the functional size of the accommodation is kept to the minimum necessary to provide the planned level of service. Health Boards and Trusts should be aware that if they

decide to provide accommodation and services at a greater level, the penalties in the form of excessive capital and running costs may well be considerable.

DEPARTMENTAL COST ALLOWANCES

SPSBTPI VALUE 129

Service	Department	Accommodation	Functional Size	Cost Guide
				£
Diagnostic & Treatment Facilities	Pathology	District General Hospital (DGH) Services	1 Department	2,759,000
		District General Hospital (DGH) Services with Option A for Histopathology Department	1 Department	2,695,000
		Essential Complementary Accommodation: Control of Infection Nurse's Office	1 Office	7,000
		Essential Complementary Accommodation: External Gas Cylinder Store	1 Store	5,100
		Essential Complementary Accommodation: External Flammable Goods Store	1 Store	4,900
		Optional Accommodation: Staff Office	1 Office	14,700
		Optional Accommodation: Consulting/Examination Room	1 Room	12,400
		Optional Accommodation: Space for Additional Person	1 Space	2,000
		Optional Accommodation: Secretary	1 Space	3,800