



National Health Service in Scotland
Management Executive

St. Andrew's House
Edinburgh EH1 3DG

Dear Colleague

**VOLUNTARY SECTOR: MEMORANDUM OF
GUIDANCE ON SECTION 16B SCHEME GRANTS**

Summary

1. This Circular informs you that the Memorandum of Guidance on Section 16B Scheme Grants, issued to Health Boards on 23 October, has now been updated. The Annex to this Circular details the amended sections.

Action

2. Health Board General Managers are asked to make arrangements for the attached new pages to be inserted appropriately into the loose leaf Memorandum folder.

3. Health Boards are reminded that the Guidance should be adapted for their own purposes. Where financial and legal contacts are quoted in the Guidance these are provided for Scottish Office branches dealing with Section 16B applications; Boards will have their own equivalent sources of advice who should be consulted on such matters.

4. I also take this opportunity in enclosing "A GUIDE FOR THE VOLUNTARY SECTOR TO THE SCOTTISH OFFICE GRANTS". This guide, produced by The Scottish Office, offers useful advice on alternative sources of funding when advising voluntary organisations who do not qualify under the Section 16B Scheme of grants. Further copies of the guide either for your own use or to supply to voluntary sector contacts can be obtained from Mr Ellams (address in the right hand column).

Yours sincerely

D J PALMER
Deputy Director of Finance

30 July 1993

Addressees

For action:

General Managers,
Health Boards

For information:

General Manager,
Common Services Agency

General Manager,
State Hospital

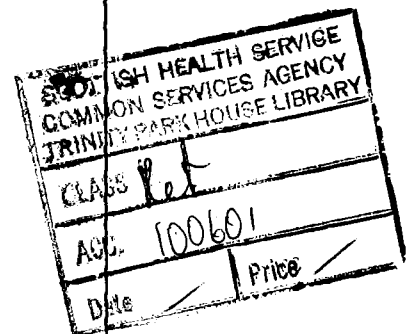
General Manager
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LIST OF AMENDMENTS MADE

<u>Amended Paragraph</u>	<u>Comments</u>
Facing page	Self explanatory development.
6.5	Deleted. The Scottish Office do not now consider this paragraph (which is recommendation 5.5 of the Efficiency Scrutiny of Government Funding of the Voluntary Sector) to be practicable or desirable. .
22 (last sentence)	Self explanatory development.
37 (4th sentence)	Deleted. The example cited is not now considered necessary.
131-135	Redrafted to reflect HM Treasury's request that both recognised and unrecognised bodies should be encouraged to produce the same accounts.
141 (first sentence)	Self explanatory development.
Appendix 4	PI No 8 redrafted to draw attention to the value of consulting other grant-aiding bodies.
Appendix 6 (Checklist A, paragraph 11)	Self explanatory amendment.
Appendix 6 (Checklist B, paragraph 5)	Inserted to give more weight to the importance of consulting other grant-aiding bodies.
Appendix 11 (Balance Sheet)	Redrafted in accordance with request from The Scottish Office Accountancy Services Unit and HM Treasury.
Annex A (facing page)	Self explanatory developments.
Annex A (Section A, Paragraph 4)	Consequential amendment following the issue of the NHS Property Transactions Handbook under cover of MEL(1993)73.
Annex A (Section E, paragraph 2)	Self explanatory amendment.
Annex A (Appendix D)	Self explanatory amendments.