



National Health Service in Scotland
Management Executive

St. Andrew's House
Edinburgh EH1 3DG

Dear Colleague

**HEALTH AND SAFETY IN THE NHS REPORTING ON
INJURIES, DISEASES AND DANGEROUS
OCCURRENCE REGULATIONS 1985 (RIDDOR)**

Summary

1. This letter encloses 2 copies of a leaflet on RIDDOR which supersedes an earlier version.

Action

2. Health Boards/Trusts are asked to
- note the contents of the leaflet
 - copy this letter to Unit General Managers for action as necessary
3. Details of what is required are set out in the attached Annex.

Yours sincerely

A J MATHESON
Director of Manpower

30 July 1993

Addressees

For action:

General Managers,
Health Boards
Chief Executives, NHS
Trusts
General Manager,
Common Services Agency
General Manager,
State Hospital
General Manager,
Health Education
Board for Scotland

Enquiries to:

J Hannah
Directorate of Manpower
NHS Management
Executive
Room 63
St Andrew's House
EDINBURGH EH1 3DE

Tel: 031 244-2478
Fax: 031 244-2683

HEALTH AND SAFETY IN THE NHS: RIDDOR

1. Since the Reporting of Inquiries, Diseases and Dangerous Occurrences Regulations 1985 (SI 1985 No 2023) came into operation on 1 April 1986, several leaflets containing guidance on the Regulations have been issued by the Health and Safety Executive from time to time. Two copies of the latest version of the leaflet, which is recommended to NHS employment authorities by the NHS Management Executive, are attached for information.
2. The Regulations apply chiefly to events (deaths or injuries resulting from accidents, instances of disease and dangerous occurrences) which arise out of or in connection with work activities governed by the Health and Safety at Work Etc Act 1974.
3. The main purpose of the Regulations is to generate reports to the Health and Safety Executive and to Local Authorities ("the enforcing authorities" referred to in the leaflet) which will help them to perform their various accident and ill-health prevention activities effectively and efficiently, by indicating when and how problems arise and by identifying trends.
4. The guidance in the latest version of the leaflet continues to support accident prevention strategies through the maintenance of an accident and incident recording system which will help towards achieving a more realistic analysis of accident patterns within the NHS. Further copies of the leaflet may be obtained by reference to the Health and Safety Executive Information Centre, Broad Lane, Sheffield S3 7HQ (Tel: 0742-892345; Fax: 0742-892333).