



National Health Service in Scotland
Management Executive

St. Andrew's House
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Dear Colleague

- A. SCOTTISH HOSPITAL PLANNING NOTE 51:
ACCOMMODATION AT THE MAIN ENTRANCE
OF A DISTRICT GENERAL HOSPITAL
- B. SUPPLEMENT 1 TO SCOTTISH HOSPITAL
PLANNING NOTE 51:
MISCELLANEOUS SPACES IN A DISTRICT
GENERAL HOSPITAL

Summary

1. This letter announces the publication of Scottish Hospital Planning Note (SHPN) 51 and Supplement 1 to that Note. Copies are enclosed for your information and use. Further copies are available through HMSO priced at £5.50 for SHPN 51 and £3.75 for Supplement 1.

2. The Annex to this letter describes the scope of SHPN 51 and Supplement 1 and includes the appropriate Departmental Cost Allowances.

3. Activity Data Sheets appropriate to SHPN 51 and Supplement 1 do not form part of the Notes, but are listed at Chapter 8 of both publications. The sheets are being prepared at present and will be published in a separate document as soon as possible. Copies of these published Activity Data Sheets will be issued to Health Boards.

Action

4. Health Boards should ensure that the guidance in SHPN 51 and its Supplement is taken into account when briefing hospital projects.

Yours sincerely

H R McCALLUM
Director of Estates

21 July 1992

Addressees

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A. SCOTTISH HOSPITAL PLANNING NOTE (SHPN) 51:
ACCOMMODATION AT THE MAIN ENTRANCE OF A DISTRICT
GENERAL HOSPITAL

1. SHPN 51 is a self contained Note which focuses on accommodation requirements at the main entrance of a District General Hospital.

2. SHPN 51 is a guide to the planning and design of accommodation which should be located close to the main entrance of a District General Hospital. It replaces that part of the Health Building Note 18 (HBN 18) - 'Administrative department' (1963, reprinted with amendments in 1966 and, without further amendments, in 1970), which describes "Rooms related to the main entrance", except the telephone exchange and apparatus room and telephonists' rest room, which are now the subject of SHPN 48 - 'Telephone services', (in preparation) and the head porter's room, porters' room and postal sorting room, included in the Supplement I to SHPN 51 - 'Miscellaneous spaces in a District General Hospital'.

3. Departmental Cost Allowances (SPSB7P1 Value 134)

Main Entrance Accommodation	-	£242,000
Snack Bar Facilities	-	£ 99,000

B. SUPPLEMENT I TO SCOTTISH HOSPITAL PLANNING NOTE
(SHPN) 51: MISCELLANEOUS SPACES IN A DISTRICT GENERAL
HOSPITAL

1. Supplement I is also a self contained Note and focuses on the accommodation requirements of a District General Hospital which fall outside the scope of Notes dealing with particular departments; it features guidance on:

- * a departmental entrance
- * rooms for portering, security and central equipment stores
- * a hospital chapel and associated office.

2. Supplement I replaces part of HBN 18 - 'Administrative department' (1963, reprinted with amendments in 1966 and, without further amendments, in 1970).

3. Departmental Cost Allowances (SPSB7P1 Value 134)

Departmental Entrance	-	£ 58,000
Staff Areas	-	£ 98,000
Studio	-	£ 7,200
Library	-	£ 23,500
Chapel	-	£ 30,000